

Information for Participants

1. Registration:

All Participants including pre-registrants must receive his/her Name Card and a congress bag at the registration desk on site.

2. Name Card (ID badge) Policy:

All participants must wear a Name Card at all time in the conference venue. Anyone not wearing Name Cards will be asked to leave the venue immediately. Lost Name Cards can be verified and replaced at the Registration desk.

3. Prohibited Matter:

Unauthorized recording (audio, video, photography, etc.) of presentations during sessions is strictly prohibited. Those who disturb any presentation and event on the 16th AFCMA Congress 2016 will be asked to leave immediately.

4. Internet

Wi-Fi service will not be offered.

5. Transportation

Shuttle bus service is available from official hotels and the conference venue. For details, please refer to Access Map Page.

6. Congress Banquet

Date: Sat, 12 November

Location: Kyoto Brighton Hotel

- Shuttle bus service from Shiran Kaikan to Brighton hotel is available after 4:50PM.
- Changing rooms are available at Brighton Hotel on the 1st floor. Please make sure to leave belongings at a cloakroom located next to changing rooms for security purposes.

7. Lost and Found

Contact the meeting staff at the Registration Desk located on the second floor in Shiran Kaikan during the meeting hours.

8. Certificated of Participation and Receipts

Contact the meeting staff at the Registration Desk located on the second floor during the meeting hours.